

Netball Development Trust (NDT) privacy statement (January 2018)



What information does NDT collect about me? And how long will you keep this information?

We collect your email address when you express an interest in the charity, and store it in a spreadsheet stored within Dropbox. We will keep this for 2 years and then will check with you that you wish to remain on our records. In all group emails, we will send your email address as a blind copy so your details are not shared with others.

We collect, through our BTMyDonate site, the personal information you give us when donating money. This is stored online, through BT's secure system, though we also download it so we can maintain our accounting and audit procedure. Upon HMRC guidance, we will keep this for 6 years.

Should you give us permission through the site, we will transfer your contact details only onto our database and ask you every 2 years whether you're happy for us to keep your details.

For volunteers who come on tour with us, we keep your contact, passport and insurance details for 1 year, when we will delete it all.

How is my information used?

We use the email addresses for occasional communications, requesting support with campaigns or asking for interest for future tours.

We hold the data from BTMyDonate due to HMRC regulations. We will only use it when requested to do so by external third parties such as our auditors and legal representatives or when required to do so by law

Will you ever sell or swap my information with other organisations?

We will never sell or swap your personal details with other organisations. We may disclose personal information if required to do so by law or may use external data for the purposes of fraud prevention.

How secure is the information I give you?

NDT takes care of your data seriously and undertakes to protect your personal information in a range of ways including firewalls, secure online clouds and regular cleanses.

How do I request an information access report?

To request an information access report, which details the information we hold about you, please send your request in writing to: netballtrust@hotmail.com

We aim to issue an initial response to all enquiries within five working days, and will offer a full response to all information access requests within 40 working days of receipt.

Any alterations to our policy on the collection or use of data will be posted on this website.